

Town of Canterbury
Board of Selectmen
June 3, 2013

Selectmen Present: Bob Steenson
Tyson Miller
Cheryl Gordon
Town Administrator: Roger Becker

The meeting was called to order at 5:10 PM.

Eric Shanley from Mainstay attended the meeting to present their proposal for computer/server services for the Sam Lake House. The Board reviewed the proposal with Eric for setting up the server, configuring the monitoring, centralizing all the data, configuring all stations, network printers, copiers and email transitions. Cheryl asked if the State programs used in the Town Clerks office would be included. Erick explained that only the local portion would be included. Eric discussed the differences of using SharePoint vs. remote desktop services. Eric explained that SharePoint is web based and uses the existing programs on your computer. The equipment replacement was scheduled. The Selectmen decided that the best place to house the server would be in the Town Clerk's office.

Eric will send an updated proposal to the Selectmen and explained that they will begin installation 2 – 3 weeks from the date of signed contract is received.

Bob made a motion to proceed with Mainstay on the basis of the revised contract. The Board authorized any one Selectman to sign the contract. Cheryl seconded the motion. All in favor, motion carried.

The Board thanked Eric for attending.

Kathy Dube and Mr. McCormack from Canterbury Woods Country Club attended the meeting to discuss the discretionary easement penalty. The Board explained that they have reviewed the assessment of the golf course and are comfortable with the outcome and methodology used. The Board is not in favor of renewing the discretionary easement.

Mr. McCormack explained that profitability is suffering due to current economic conditions and a decrease in membership. He does not think his business situation is unique as golf courses around the country are struggling. They have lost 35 members from last year and will have difficulty paying the penalty. Bob explained that deferring the Land Use Change Tax was the purpose of the original discretionary easement. He has no problem reducing the penalty, not only for supporting a local business but also because the original document may not have been as clear as it should have been.

Mr. McCormack proposed reducing the penalty to \$25,000 to be paid in five annual payments of \$5,000. The Selectmen agreed to the proposal. The Board will have Mandy fill out the required abatement paperwork.

Mr. McCormack and Kathy thanked the Board.

Assessor Mandy Irving and Chad Roberge of Avitar attended to view the new tax maps. Chad reported that they have included the owner names and driveways on the maps.

Chad presented the new maps to the Selectmen. The Town will be receiving 2 copies: one set of 11" X 17" and 1 set at full size.

Chad reported that the Selectmen will receive an annual report of any changes that were made to the maps.

Tyson suggested that he would like to see the building outline darker. Bob asked to have the lot dimensions darker as well.

The Board thanked Mandy and Chad for attending.

Cheryl reported that she received an updated list of outstanding taxes. She asked if Ben should create a form letter to send the tax payers. Ty suggested that a copy of the letter be sent to the Mortgage Company as well. The Board will ask Ben to send monthly letters. The Selectmen will draft a letter also offering a payment plan.

Cemetery Trustees Hugh Fifield and Kent Ruesswick attended the meeting.

Hugh reported that per the prior agreement he is in favor of purchasing a new lawn mower, using \$5,000 from the Cemetery trust funds with the Town paying the balance. Kent reported that he felt that the existing one is running fine. Hugh stated that if it breaks down we would be in trouble. For safety reasons, he feels the purchase should be made this year. Hugh also wanted to discuss the condition of the pavement on the road into Maple Grove Cemetery. Hugh said he spoke to Jim Sawicki and was told that the paver would not fit in the entrance.

A brief discussion was held on bringing the purchase of a lawn mower and paving Maple Grove to town meeting. Bob stated that he would rather use the trust funds for the road work and not the mower. He feels that a warrant article for the lawn mower would be more fitting as this is also Highway Equipment.

The Selectmen will talk to Jim about getting an estimate on paving the road into Maple Grove.

A brief discussion was held on the condition of the stones in the cemeteries.

Hugh believes that the trustees should have some say on the lawn mower purchase.

The Board thanked Hugh and Kent for attending.

The Board reviewed the Riverland paving project. The Selectmen approved the paving project as long as the abutters agree.

Bob made a motion to authorize Jim for paving a section of Riverland Road. Cheryl seconded the motion. All in favor, motion carried.

The Selectmen signed:

Accounts Payable Manifest
Payroll Manifest (2)

Welfare Manifest (2)
Letter to Tax Collector
Letter to Dave & Anne Emerson
Intent to Cut – Tax Map 15 Lot 27
Yield Tax Warrant
License to sell pistols and revolvers

The Board reviewed correspondence from the Code Enforcement Officer regarding trailers at a residence.

The Board reviewed the minutes of the April 1, 2013 meeting. Bob made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the minutes of the May 6, 2013 meeting held in the afternoon. Ty made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the public minutes of the May 10, 2013 meeting. Ty made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the non- public minutes of the May 10, 2013 meeting. Ty made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the public minutes of the May 17, 2013 meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion.

The Board reviewed a request to purchase a town owned parcel of land. Bob made a motion to sell Tax Map 103 Lot 12 to Eric & Kristen Walsh for \$3,000 plus recording fees providing this lot is merged with Tax Map 101 Lot 62 with no further subdivision. Tyson seconded the motion. All in favor, motion carried.

The Board reviewed correspondence from Dalmatian Fire Equipment selling refurbished air packs with a 10-year warranty. Bob will further review.

The Selectmen reviewed the Budget v. Actual. A brief discussion was held on vacation time and mileage reimbursement for Chief Angwin. Bob will further discuss with Chief Angwin. The Board asked Jan to contact Chief Angwin and Jim Sawicki to discuss how they are reporting their hours worked.

Bob made a motion to adjourn the meeting at 10:00 PM. Cheryl seconded the motion. All in favor, motion carried.

The next Selectmen's meeting will be held on Monday June 17, 2013 at 5:00 PM at the Municipal Building.

Respectfully submitted,

Jan Stout
Administration Assistant